

Memorandum of Cooperation
between
University of Isfahan (Iran I.R.)
and
Khazar University (Azerbaijan)
On “Student and Faculty Exchange”

University of Isfahan, hereinafter referred to as UI, located at Hezar Jarib Street, Isfahan 81746-73441, Iran, represented by its President, Prof. Hossein Harsij, as the 1st signatory, and the Khazar University, hereinafter referred to as KU, located at Khazar University, Neftchiler Campus, 41 Mehseti Street. Baku, AZ1096, Azerbaijan represented by its Founder and Chairman of Board of Directors and Trustees, Prof. Hamlet Isakhanli, as the 2nd signatory, agree to establish/continue/expand scientific collaborations upon the present Memorandum of Cooperation (MOC) under the following terms:

1. Definitions

The term "home" institution designates the university from which a student intends to graduate, while the "host" institution refers to the university that accepts the student from the home institution.

The references to a "semester" or an "academic year" pertain to the timeframes as relevant within the host institution's schedule.

2. Purpose of the MOC

- 2.1 This MOC seeks to establish distinct educational affiliations and cooperation between Khazar University and the University of Isfahan. The primary aim is to foster academic connections and deepen cultural understanding.
- 2.2 Student exchanges aim to provide students with the opportunity to undertake courses at the host institution, enabling the credits earned to contribute toward their home institution degrees.
- 2.3 Collaborative exchanges involving faculty members and researchers aim to cultivate joint research endeavors.

3. Student Exchange Aspects

- 3.1 Each participating university has the discretion to send a maximum of twenty (20) students at Master level and ten (10) students at PhD level for a full academic year. The specific student exchange quota shall be determined through mutual agreement, with parity between the institutions and the number of exchange students should be equal.
- 3.2 The period of exchange shall not exceed one academic year in principle. Any extension beyond this period necessitates mutual consent from both institutions. Upon completion of the term of exchange, exchange students are required to return to their home institution. The approval of both institutions is necessary for any form of extension to the exchange duration
- 3.3 The selection of students for exchange will be based on the criteria specified by the host institution, determined according to the policies set by the home institution.

4. General Provisions

- 4.1 Exchange students shall conduct themselves under the legal stipulations, regulations, and rules of the host institution during their residency.
- 4.2 Courses offered will conform to the regulations of both institutions.
- 4.3 Exchange students shall partake in academic courses as per the agreed-upon teaching schedules.
- 4.4 Students will have access to university resources, engage in lectures, and participate in examinations.
- 4.5 Official academic transcripts shall be furnished to the student's home institutions for credit transfer.
- 4.6 Any costs incurred by accompanying spouses or dependents are the responsibility of the respective student.
- 4.7 This MOC is subject to the regulations and laws of the respective countries of both institutions.
- 4.8 The act of signing this MOC does not impose obligations on any of the parties. The terms and conditions of the exchange will be established and mutually agreed upon by the involved parties.

5 Financial Obligations

- 5.1 Exchange students are exempt from tuition fees and admissions charges at the host institution.
- 5.2 Students are responsible for covering costs related to transportation, meals, insurance, medical expenses, visa fees, and personal expenditures.

5.3 Home institutions are responsible for ensuring that students possess the necessary financial capability to fulfil their obligations.

6 Accommodation Provisions

6.1 The host institution will offer dormitory lodging, with students adhering to the regulations set forth for dormitory residents.

6.2 Students have the option to self-finance their studies, encompassing tuition fees, accommodation costs, and other applicable charges.

6.3 The parties have mutually agreed that should the opposing party choose not to impose dormitory fees on students, this party will similarly refrain from charging dormitory fees to students to the same extent.

6.4 The responsibility for overseeing the implementation of the study plan and resolving any issues lies within the purview of the designated responsible parties.

7 Exchange of Faculty Members and Researchers

The potential for reciprocal exchanges involving faculty members and researchers is acknowledged, with specific terms subject to subsequent negotiation and alignment with institutional protocols.

8 Effective Date and Duration

8.1 This MOC will become operational upon the completion of the necessary legal procedures as per respective national and institutional requirements. The agreement will remain valid for five (5) years. Any modification or termination requires a written notice period of two months in advance.

8.2 This MOC has the potential for renewal after its expiration, subject to the mutual agreement of the parties involved. To initiate renewal, both parties should provide notification to the other party three months before the expiration date.

8.3 Termination or expiration of this MOC will not interrupt or affect any ongoing or commenced exchanges. Ongoing exchanges will continue to be valid and will be governed by the terms and conditions outlined in this MOC or as mutually agreed upon by the parties.

9 Designated Contact Persons

To oversee the implementation of the stipulated conditions and activities within this MOC, as well as those mutually agreed upon by the parties subsequently, each party designates a responsible contact person.

The University of Isfahan's designated contact person is Prof. Arash Shahin, the Director of International Scientific Cooperation Office, and the counterpart from the Khazar University of is

10 Dispute Resolution

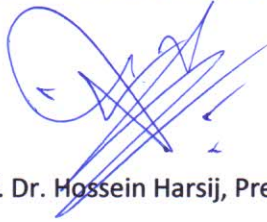
In the event of any disputes, efforts will be made to reach an amicable resolution. If the matter persists, it will be referred to the arbitration committee, with each party being represented.

11 Languages and Signatories

This MOC is written in English in two copies, each carrying equal validity.

12 Authorized Signatories

On behalf of the University of Isfahan



Prof. Dr. Hossein Harsij, President

On behalf of Khazar University



Prof. Hamlet Isakhanli, Founder and Chairman of Board of Directors and Trustees

Date: October 1, 2023

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